PRIVACY NOTICE

Edible Landscapes London C.I.C. (“ELL”) Last Updated: January 2026

1. Introduction

At Edible Landscapes London, we are committed to protecting your privacy. This notice explains how we collect, use, and protect your personal data when you visit our forest garden, join our membership, or use our website.

2. Who We Are

Edible Landscapes London C.I.C. is a Community Interest Company (Company No. 07359093) based in Finsbury Park. For the purposes of data protection law, we are the **"Data Controller."**

Contact Details:

- **Address:** Edible Landscapes London, Finsbury Park, London, N4 2NQ
- **Email:** [Insert General Email, e.g., info@ediblelandscapeslondon.org.uk]

3. The Data We Collect

We may collect and process the following information:

- **Contact Information:** Name, email address, and phone number (e.g., when you sign up for a workshop or newsletter).
- **Volunteer & Member Records:** Information provided in membership applications or volunteer sign-in sheets, including emergency contact details.
- **Financial Data:** Payment details if you purchase a workshop ticket or tree (processed securely via [Insert Provider, e.g., Stripe/PayPal]).
- **Sensitive Information:** Health or accessibility requirements (only where necessary for your safety during garden sessions).

4. How We Use Your Data (Lawful Basis)

Under GDPR, we must have a "lawful basis" for using your data. We typically rely on:

- **Consent:** For sending you our newsletter or marketing updates.
- **Contract:** To manage your membership or process workshop bookings.
- **Legitimate Interests:** To coordinate Sunday volunteer sessions and ensure the safety of our site.
- **Legal Obligation:** To maintain records for Gift Aid, tax, or insurance purposes.

5. Sharing Your Data

We **never** sell your data. We only share it with third parties when necessary, such as:

- **Service Providers:** Email platforms (e.g., Mailchimp) or payment processors.
- **Funders:** We may share *anonymised* statistics with funders (like Haringey Council) to prove the impact of our work, but this will never identify you personally.

6. Data Retention

We only keep your data as long as necessary.

- **Volunteer Sheets:** Kept for [e.g., 3 years] for insurance purposes.
- **Newsletters:** Until you unsubscribe.
- **Financial Records:** 6 years (HMRC requirement).

7. Your Rights

You have the right to:

1. **Access** the data we hold about you.
2. **Correct** any mistakes in your data.
3. **Erase** your data (the "Right to be Forgotten").
4. **Withdraw Consent** at any time.

To exercise these rights, please email us at the address above.

8. How to Complain

If you are unhappy with how we handle your data, please contact us first. You also have the right to complain to the **Information Commissioner's Office (ICO)** at www.ico.org.uk.